

PART 1 - PUBLIC

Decision Maker: Executive and Resources PDS Committee

Date: 25th January 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

1.1 This report draws the Committee's attention to reports on the agenda for the next meeting of the Executive on 1st February 2012. Members are requested to bring their copy of the agenda for this meeting to the PDS Committee's meeting.

2. RECOMMENDATION

2.1 The Committee is recommended to select priority issues from the Executive agenda for pre-decision scrutiny.

Corporate Policy

1. Policy Status: Existing policy. One of the roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision - this supports the Excellent Council BBB priority.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344, 054 (2011/12 controllable budget)
 5. Source of funding: Existing budgets
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Staff

1. Number of staff (current and additional): There are 9 posts (8.22 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of E&R PDS Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 At each meeting, E&R PDS Committee Members have the opportunity to carry out pre-decision scrutiny of items for decision at forthcoming meetings. This report identifies the likely reports for the next meeting of the Executive on 1st February 2012 and suggests which ones the Committee should prioritise for pre-decision scrutiny. At the time of writing, this is the draft list of possible reports (the Executive's agenda is published on 18th January 2012) –

Part 1

Biggin Hill Heritage Centre Funding ¹

Financial Monitoring ¹

Council Tax 2012/13 ^{1 2}

Capital Programme Monitoring & Annual Capital review ¹

Gateway Review: 2012/13 Operational Building Maintenance Budgets, Planned Maintenance Programmes and preferred Procurement Programme ^{1 2}

Gateway Review: 2012/13 CYP Building Maintenance Budgets, Planned Maintenance Programmes and preferred Procurement Programme ^{1 2}

Carbon Management Programme: progress Report

Carbon Reduction Commitment

Street Lighting: Invest to Save

Relocation of Street Cleansing Services to Former Chartwell Business Centre, Central Depot

Part 2

Diamond Jubilee Celebrations ¹

CCTV: Outcome of Tendering ²

Residential Intermediate Care Services Contract Extension

Integrated Community Equipment Service

Queen's gardens, Bromley: Proposed Restaurant Development ^{1 2}

(Reports marked ¹ are recommended for pre-decision scrutiny by this Committee and reports marked ² are key decisions)

- 3.2 Under the Council's arrangements for decision making by individual executive portfolio holders, reports covering the Resources Portfolio Holder's proposed decisions are set out under separate agenda items.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Forward Plan December 2011